



SHELLEY A. WALLACE

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SKILLS

Highly professional, organized conceptualization of architectural, interior and staging schematics.

Effective communication with multi-departmental heads, proven track record implementing draft from concept to completion.

Excellent communication combined with solid technical knowledge. Outstanding performance achieving goals through teamwork.

Decisive and committed. Effective time management.

Twenty plus years expertise in design development for the film and television industry with Columbia Pictures, NBC /Universal Television, CBS, Fox, Netflix and other film and streaming production companies.

EXPERIENCE

FILM & TELEVISION ART DIRECTOR, (CA, NC)

- Managed all phases of concepts, production and scheduling
- Implemented state-of-the-art technical programming
- Enhanced final vision of the production team

FILM & TELEVISION SET DESIGNER, (CA, NC, VA, N.M., AR)

- Generated technical layouts for and aided in construction build out
- Envisioned modeling techniques to demonstrate design concepts
- Bridging production design and construction teams

ARCHITECTURAL DESIGNER, FREELANCE (Various Locations)

- Initiated conceptual design for the enhanced design spaces of a 30, 000 sq. ft. facility
- Produced clear project documentation and collaborated with engineers, contractors, and stakeholders to realize creative concepts. Adjusted designs to meet evolving client and regulatory needs, ensuring projects progressed smoothly from idea to completion. Leveraged advanced CAD and visualization tools to turn concepts into practical plans, supporting seamless project transitions.

- Collaborated with multidisciplinary teams to deliver targeted architectural solutions for commercial and educational projects
- Created detailed drawings and 3D models to communicate and refine design concepts
- Coordinated project schedules and worked with contractors to ensure quality and efficiency
- Provided on-site consultation to maintain alignment with client vision and design standards

ARCHITECTURAL DESIGN ASSOCIATE (Blurock Partnership, Newport Beach, CA)

- Researched and produced site proposals
- Rendered presentation drawings
- Assisted with design origination of a 100,000 sq. ft. research & development facility
- Generated structural details for construction

INSTRUCTOR-PRODUCTION DESIGN, Digital Filmmaking Department

(The Art Institute of Los Angeles, Santa Monica)

- Adjunct educator/advisor to 40 undergraduate film students
- Introduced various nuances of production design into early core curriculum
- Expanded syllabus through field visits to prop house, filming locations and production stages
- Encouraged career networking with class visits by fellow industry professionals

EDUCATION

CORNELL UNIVERSITY, Ithaca, NY

Bachelor of Architecture

AWARDS AND ACKNOWLEDGEMENTS

- **Art Directors Guild Award nominee** for HBO comedy Series "*Veep*"
- **PRODUCTION DESIGNER, BOARD MEMBER- Kids In The Spotlight, Inc.** (KITS, Los Angeles)
Conceptualized and oversaw the construction crew for the "Studio With Purpose" stage at the 5,000 sq.ft. non-profit production facility. KITS was founded in 2009 as a source for foster youth to tell their stories through film & enable the youths enter into the industry as professionals.
- **BOARD MEMBER - Art Directors Guild** (I.A.T.S.E. Local 800)

- **MEMBER** — President's Council of Cornell Women